

APPENDIX A

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

The premises will trade as a live music venue and bar in similar terms to how the Haunt previously traded in the adjoining premises, with the same music and times.

b) The prevention of crime and disorder

1. SIA Door Supervisors must be provided on a ratio of 1:100 customers on any occasion.
2. Records shall be maintained at the premises containing the full name, date of birth and home address of every door supervisor. The record shall include all times and dates when a door supervisor is employed.
3. If not employed through an agency, authentic proof of identity of door staff shall be obtained in the form of a passport, drivers licence or a birth certificate. Copies of these documents will be held at the premises and made available to the police and/or council licensing authority immediately upon request (subject to the Data Protection Act 2018).
4. The name and address of the agency through which door staff are employed must be included in the entry referring to the person concerned.
5. The management shall ensure door supervisors display a name badge and carry proof of licence.
6. CCTV and appropriate recording equipment shall be installed, operated and maintained to adequately cover the whole of the area designated for licensable activities including the public entrance/exit (both internally and externally), the dancers' entrance/exit (both internally and externally) and the entrance to the dancers private changing area to the reasonable standard required by the Sussex Police. CCTV footage will be stored for a minimum of 28 days and made available to a Police officer of the rank of Inspector or above (Subject to the Data Protection Act 2018) on request. A copy of the footage will be provided and returned to the premises within a reasonable time.
7. The CCTV system will record dates and times.
8. The management and premises will have an absolute Zero Tolerance policy in respect of drugs, with notices advising customers of this clearly displayed at the entrance. Any illegal drugs seized will be documented as required by the Police and stored in a secure "drugs box", and periodically the management will request the Police to come and remove all such drugs for destruction.
9. In the event that a person is found on the premises actively dealing in drugs, that person will be detained and the Police called to the premises. Any person found with more than a very small quantity of drugs in their possession which they claim is for personal use will be treated as "dealing" and detained until the Police are called and arrive.
10. The management will permit the Police to use an "ION Track" drugs detector or other similar device inside the premises to detect the illegal use of drugs and will sign the Police consent form.
11. Crime prevention and security measures shall be instigated throughout the premises following consultation with Sussex Police, as reasonably required.
12. The management of the premises will meet with the Police to discuss the safe and proper management of the premises on a minimum three monthly basis, unless the Police confirm in any one quarter that such a meeting is not necessary.

13. The premises will continue to be a member of NIGHT SAFE or any similar organisation set up to replace this. The premises will also sign up to the BCRP Yellow Card scheme.
14. Shatterproof drinking receptacles will be provided where practicable.
15. The premises licence holder will operate a queuing system which will include internal queuing inside the front of the premises in line with the plan attached to the premises licence.
16. A written dispersal plan will be agreed with the responsible authorities and operated by the premises licence holder.
17. A written drugs policy will be agreed with the police and operated by the premises licence holder.
18. After 23.00 customers will not be permitted to smoke outside the front of the premises. They will be directed to the first floor smoking balcony which will be supervised by a member of staff whenever being used.

c) Public safety

19. When the DPS is not on site, there will be a control document held and maintained on site which will state who is in effective control and management of the premises in the absence of the DPS. Other persons in control and management of the premises will ideally be a Personal Licence Holder, and will be fully competent in licensing matters, health and safety and emergency evacuation measures.

d) The prevention of public nuisance

20. The sound limiting device shall be maintained in good working order at the level set by the Council Officers.
21. Prominent and clear notices will be displayed at the exits requesting customers to respect the needs of local residents and to leave the premises and the area quietly.

e) The protection of children from harm

22. The only identification that will be accepted will be that approved by PASS, photo driving licences or passports.
23. Under 18's will not be permitted on the premises after 22.00 hours. A clear notice shall be displayed at the entrance to the premises so that it can easily be read by persons entering the premises stating "No persons under 18 will be admitted after 22.00 hours".
24. The premises will operate a "Challenge 21" scheme, whereby anyone who appears to be aged 21 or younger is asked for identification to prove their age. The adoption of this scheme and of the Club Scan or similar, and the stipulated forms of identification, will be clearly stated on the premises' website and in all literature produced encouraging attendance at the premises.